



**CURRITUCK COUNTY  
NORTH CAROLINA**

October 2, 2017

Minutes – Special Meeting of the Ocean Sands Water and Sewer District Board

**6:00 PM CALL TO ORDER**

The Currituck County Board of Commissioners held a Special Meeting of the Ocean Sands Water and Sewer District Board on October 2, 2017, immediately following the 6:00 PM Regular Commissioners Meeting. The meeting was called to order by Chairman Hanig at 12:04 AM, October 3, 2017.

Attendee Name	Title	Status	Arrived
Bobby Hanig	Chairman	Present	
Mike H. Payment	Vice-Chairman	Present	
Paul M. Beaumont	Commissioner	Absent	
Mary "Kitty" Etheridge	Commissioner	Present	
Marion Gilbert	Commissioner	Present	
Mike D. Hall	Commissioner	Absent	
Bob White	Commissioner	Present	

**NEW BUSINESS**

**A. Approval of Project Ordinance**

Dan Scanlon, County Manager, reviewed the project ordinance for the Ocean Sands Wastewater Treatment Plant Phase II construction project.

Commissioner Gilbert moved to accept. The motion was seconded by Commissioner White and carried, 5-0.

**COUNTY OF CURRITUCK  
CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Currituck County Board of Commissioners sitting as the Ocean Sands Water and Sewer District, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**SECTION 1.** The project authorized is to design and construct replacement and expansion of the Ocean Sands Wastewater System, Corolla, NC.

**SECTION 2.** The following amounts are appropriated for the project:

Construction	\$ 7,299,643
Professional Services	\$ 431,150
Contingency	\$ 730,000
	\$ 8,460,793

**SECTION 3.** The following revenues are available to complete this project:

Proceeds from Debt	\$ 7,500,000
Transfer from Ocean Sands Water & Sewer Operations	960,793
Existing funds from prior closed projects	
	\$ 8,460,793

**SECTION 4.** The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

#### **SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS**

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

#### **SECTION 6. CONTRACTUAL OBLIGATIONS**

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

#### **SECTION 7. USE OF BUDGET ORDINANCE**

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

ADOPTED this 2<sup>nd</sup> day of October 2017.

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Bobby Hanig, Chairman Board of  
Commissioners

ATTEST:

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Leeann Walton Clerk to the Board

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Marion Gilbert, Commissioner
<b>SECONDER:</b>	Bob White, Commissioner
<b>AYES:</b>	Bobby Hanig, Chairman, Mike H. Payment, Vice-Chairman, Mary "Kitty" Etheridge, Commissioner, Marion Gilbert, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Paul M. Beaumont, Commissioner, Mike D. Hall, Commissioner

**B. Resolution Accepting Conveyance of Real Property from Currituck County for Wastewater Treatment and Disposal**

Mr. Scanlon reviewed the Resolution to accept a transfer of property from the county to the service district, to properly place the asset in the district.

Commissioner Payment moved to accept. The motion was seconded by Commissioner Gilbert. The motion carried unanimously.

**RESOLUTION OF THE GOVERNING BOARD FOR OCEAN SANDS WATER AND SEWER DISTRICT ACCEPTING CONVEYANCE OF CURRITUCK COUNTY PROPERTY FOR CONTINUED USE AND LOCATION OF WASTEWATER TREATMENT AND DISPOSAL**

WHEREAS, Currituck County owns property located at 741 and 743 Ocean Trail, Corolla, North Carolina as more particularly described in deeds recorded in Deed Book 137, Page 158 and Deed Book 231, Page 635 of the Currituck County Registry, (the "County Property"); and

WHEREAS, the County Property has and continues to be occupied by a wastewater treatment plant and disposal field operated by Ocean Sands Water and Sewer District, a body corporate and politic existing pursuant to Chapter 62A of the General Statutes of North Carolina, for the benefit of property located in Ocean Sands subdivision; and

WHEREAS, Ocean Sands Water and Sewer District has constructed improvements to the wastewater treatment facility and is preparing to finance and construct additional improvements to the wastewater treatment facility required to meet regulatory requirements and demand from its service area; and

WHEREAS, County Property has an appraised tax value in the total amount of \$1,912,100; and

WHEREAS, Section 160A-274 of the General Statutes of North Carolina authorizes Currituck County, upon such terms and conditions as it deems wise, with or without consideration, convey the County Property to another governmental entity.

NOW, THEREFORE, BE IT RESOLVED by the Board for Ocean Sands Water and Sewer District that:

Section 1. The conveyance of Currituck County property located at 741 and 743 Ocean Trail, Corolla, North Carolina as more particularly described in deeds recorded in Deed Book 137, Page 158 and Deed Book 231, Page 635 of the Currituck County Registry to Ocean Sands Water and Sewer District is accepted with the condition that Ocean Sands Water and Sewer District shall pay as consideration for the County Property \$1,912,100 upon demand of Currituck County.

Section 2. The appropriate officials of Ocean Sands Water and Sewer District are directed and authorized to execute any instruments necessary to carry out the conveyance of the County Property to Ocean Sands Water and Sewer District upon the conditions set out in this resolution.

Section 3. This resolution is effective upon its adoption and supersedes any prior or conflicting resolution.

ADOPTED the 2nd day of October, 2017.

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Bobby Hanig, Chair  
Ocean Sands Water and Sewer District

ATTEST:

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Leeann Walton,  
Clerk to the Board for Ocean  
Sands Water and Sewer District

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike H. Payment, Vice-Chairman
<b>SECONDER:</b>	Marion Gilbert, Commissioner
<b>AYES:</b>	Bobby Hanig, Chairman, Mike H. Payment, Vice-Chairman, Mary "Kitty" Etheridge, Commissioner, Marion Gilbert, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Paul M. Beaumont, Commissioner, Mike D. Hall, Commissioner

## ADJOURN

### Motion to Adjourn Meeting

With there being no further business, Commissioner Etheridge moved to adjourn. The motion was seconded by Commissioner White and the special meeting of the Ocean Sands Water and Sewer District Board was adjourned.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary "Kitty" Etheridge, Commissioner
<b>SECONDER:</b>	Bob White, Commissioner
<b>AYES:</b>	Bobby Hanig, Chairman, Mike H. Payment, Vice-Chairman, Mary "Kitty" Etheridge, Commissioner, Marion Gilbert, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Paul M. Beaumont, Commissioner, Mike D. Hall, Commissioner

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Attachment: Project Ord-Ocean Sands\_Oct 2 (OSWSD Board-Project Ordinance)

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Bobby Hanig, Chairman  
Board of Commissioners

ATTEST:

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Leeann Walton  
Clerk to the Board

Attachment: Project Ord-Ocean Sands\_Oct 2 (OSWSD Board-Project Ordinance)

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LOCATION OF WASTEWATER TREATMENT AND DISPOSAL**

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Ocean Sands Water and Sewer District

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Clerk to the Board for Ocean  
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