



**Recreation Advisory Board
Agenda Packet**

July 11, 2017

Call to Order

Approval of April 11, 2017 Minutes

Old Business

- A) Youth Sports Update
- B) Athletic Complex Concession RFP
- C) July 4th Fireworks Display

New Business

- A) Eco Tourism Opportunities
- B) New Accela Format for Agenda/Minutes

Projects

- A) Athletic Complex, Skate Park, Alpine Tower Opening
- B) Veteran's Park Re-Opening
- C) Shingle Landing Park
- D) Carova Beach Playground Equipment
- E) Heritage Park Playground

Adjourn



**CURRITUCK COUNTY
NORTH CAROLINA**

April 11, 2017

Minutes – Regular Meeting of the Recreation Advisory Board

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Peter Aitken	Board Member	Present	
Richard Vasko	Board Member	Absent	
Ellen Owens	Vice Chairman	Present	
Kevin McCord	Board Member	Absent	
Ryan Hodges	Board Member	Present	
Robert Kane	Board Member	Present	
Neel Smith	Board Member	Absent	
Jason Weeks	Director	Present	
Daniel F. Scanlon	County Manager	Present	
Paul M. Beaumont	Ex-Officio	Present	

Meeting called to order by Ellen Owens at 7:00pm.

APPROVAL OF MINUTES

Motion to Approve Previous Minutes

RESULT:	APPROVED [UNANIMOUS]
AYES:	Peter Aitken, Board Member, Ellen Owens, Vice Chairman, Ryan Hodges, Board Member, Robert Kane, Board Member
ABSENT:	Richard Vasko, Board Member, Kevin McCord, Board Member, Neel Smith, Board Member

OLD BUSINESS

A) Youth Sports Update

Jason Weeks gave the board an update on youth sports programming.

Communication: Recreation Advisory Board Meeting Minutes for April 11, 2017 (Approval of April 11, 2017 Minutes)

B) Mission Statement Change

RESULT:	APPROVED [UNANIMOUS]
AYES:	Peter Aitken, Board Member, Ellen Owens, Vice Chairman, Ryan Hodges, Board Member, Robert Kane, Board Member
ABSENT:	Richard Vasko, Board Member, Kevin McCord, Board Member, Neel Smith, Board Member

C) Sports Complex Sponsorship Leads

Jason reminded the board to forward any potential sponsorships leads to contact him in reference to having a sign placed in the Athletic Complex.

D) Athletic Complex Concession RFP's

Jason announced that RFP's would be sent out in May to potential concession vendors.

NEW BUSINESS**A) Athletic Complex Monument Plaque Wording**

Discussion was held on the wording of the plaque in the monument area of the Athletic Complex.

B) Policy on mandatory participation in practices/discipline of players

A motion was made and approved unanimously to create a policy on mandatory playing time. The policy states league play minimum playing time rules on apply to participants that attend 50% of scheduled practices. Participants can be excluded from game play at the discretion of staff due to behavioral issues.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peter Aitken, Board Member
SECONDER:	Robert Kane, Board Member
AYES:	Peter Aitken, Board Member, Ellen Owens, Vice Chairman, Ryan Hodges, Board Member, Robert Kane, Board Member
ABSENT:	Richard Vasko, Board Member, Kevin McCord, Board Member, Neel Smith, Board Member

C) July 4th – Heritage Park

Jason reminded the board that the County was holding the Independence Day Celebration at the Whalehead Club on July 4th.

D) Monument brick cost

After discussion on the proposed cost of the monument bricks that would be available for purchase in the Athletic Complex a motion was made and approved to sale monument pavers at a cost of \$300 each.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Kane, Board Member
SECONDER:	Peter Aitken, Board Member
AYES:	Peter Aitken, Board Member, Ellen Owens, Vice Chairman, Ryan Hodges, Board Member, Robert Kane, Board Member
ABSENT:	Richard Vasko, Board Member, Kevin McCord, Board Member, Neel Smith, Board Member

PROJECTS

A) Veteran's Park Bulkhead/Boardwalk

Jason announced that the project should be completed by May 20, 2017.

B) Maple athletic Complex Phase II

Jason announced that the Athletic Complex was running a little behind but would be opening on May 6, 2017 for "Field Day".

C) Shingle Landing Park

Jason informed the board that the County was contracting with Quible and Associates for engineering services for Shingle Landing Park in Moyock. Contracts should be finalized by the end of April.

D) Play Equipment at Carova Beach Park and Heritage Park

Jason informed the board that funds had been requested for play equipment for Carova Beach Park. There may also be funding in the future for a play structure at Heritage Park in Corolla.

ADJOURN

Meeting was adjourned at 8:30pm.