



**Ocean Sands Water & Sewer Advisory Board
Agenda Packet**

November 15, 2017

Call to Order

Approval of August 3, 2017 Minutes

Old Business

- A. Update on the Phase II wastewater plant upgrades
- B. Ocean Sands POA nomination for replacement of Carlos Gomez
- C. Other old business

New Business

Next Meeting

Adjourn



**CURRITUCK COUNTY
NORTH CAROLINA**

August 3, 2017

Minutes – Regular Meeting of the Ocean Sands Water & Sewer Advisory Board

CALL TO ORDER

Pat Riley called the meeting to order.

Attendee Name	Title	Status	Arrived
Barbara Marzetti	Board Member	Present	
Pat Riley	Chairman	Present	
Terry Anderson	Board Member	Present	
Braxton Hill	Board Member	Absent	
Eric Weatherly	Advisor	Present	

APPROVAL OF MARCH 2, 2017 MINUTES

A. Meeting Minutes March 2, 2017

Barbara made a motion to approve minutes of 3/2/17 Regular Meeting; Terry seconded and it passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara Marzetti, Board Member
SECONDER:	Terry Anderson, Board Member
AYES:	Barbara Marzetti, Board Member, Pat Riley, Chairman, Terry Anderson, Board Member
ABSENT:	Braxton Hill, Board Member

OLD BUSINESS

A. Update on the present wastewater plant upgrades

Eric went over the recently completed wastewater plant replacement. The 200,000 gpd replacement is complete and on line.

Design is complete and permits have been received for the final phase of the wastewater plant replacement consisting of a 400,000 gpd replacement. Bids will be received on August 15, 2017. The scope of the project was reviewed with the committee members.

Communication: Ocean Sands Water & Sewer Minutes (Approval of August 3, 2017 Minutes)

B. Update on wastewater plant landscaping

Eric reviewed the recent plantings along the western plant boundary. New plantings consist of Live Oaks, Wax Myrtles and Oleanders. Additional plantings are being proposed along the western plant boundary in the Corolla Beautification Project which consists of additional Loblolly Pines and/or tree form Yaupon Hollies

C. Update on additional ground water lowering pipe repairs

Eric reviewed the piping layout of the wastewater disposal groundwater lowering system. All of the pump station downstream piping has now been replaced. The section of gravity main along NC 12 has now been replaced with a 12" force main in the highway right-of-way.

D. Budget update

There were no changes to the budget to discuss.

E. Other old business

None

NEW BUSINESS

None

NEXT MEETING

Terry Anderson made a motion for the next regular meeting to be scheduled for November 17, 2017 at 10:00 at the Corolla Satellite Office, Barbara Marzetti seconded and it passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Terry Anderson, Board Member
SECONDER:	Barbara Marzetti, Board Member
AYES:	Barbara Marzetti, Board Member, Pat Riley, Chairman, Terry Anderson, Board Member
ABSENT:	Braxton Hill, Board Member

ADJOURN

Barbara Marzetti moved to adjourn the meeting, Terry Anderson seconded, and it passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Barbara Marzetti, Board Member
SECONDER:	Terry Anderson, Board Member
AYES:	Barbara Marzetti, Board Member, Pat Riley, Chairman, Terry Anderson, Board Member
ABSENT:	Braxton Hill, Board Member

Communication: Ocean Sands Water & Sewer Minutes (Approval of August 3, 2017 Minutes)



**CURRITUCK COUNTY
NORTH CAROLINA**

March 2, 2017

Minutes – Regular Meeting of the Ocean Sands Water & Sewer District Advisory Committee

CALL TO ORDER

Pat Riley (Pat) opened the meeting.

Attendee Name	Title	Status	Arrived
Pat Riley	Chairman	Present	
Terry Anderson	Board Member	Present	
Braxton Hill	Board Member	Present	
Barbara Marzetti	Board Member	Present	
Eric Weatherly	County Engineer	Present	

OLD BUSINESS

A) Present Wastewater Plant Upgrades

Eric Weatherly (Eric) gave an update on Phase I wastewater treatment plant (WWTP) replacement. The plant is complete and in service.

B) Wastewater Plant Landscaping

Eric gave an update on the landscaping along Hwy 12 in front of the WWTP. The plants are to be installed this month. Barbara Marzetti (Barbara) asked that we make sure the plant scheme is reviewed and approved by Eileen Wirth who is working on landscape improvements along the new multiuse path and Ocean Trail.

C) Additional Ground Water Lowering Pipe Repairs

Eric gave an update on the groundwater lowering pipe replacement. All of the pipes connecting the ponds and the outfall pipe have been replaced except the short pipe connecting the ponds on Section U and the section of outfall pipe along Ocean Trail. The pipe in Section U does not need to be replaced. Barbara reminded us the section of pipe under the old dumpsters in TimBuck II has not been replaced either. The engineering design of the outfall pipe along Ocean Trail is now complete and ready to go to bids. There is concern of having the pipe construction along Ocean Trail and next to the multiuse path in the summer. It was estimated construction could start first of May.

The committee requested the construction time be shortened as much as possible and to do any construction around the multiuse path first.

D. Budget/Financing Options for Remaining Wastewater Plant Replacement

Communication: Ocean Sands Water & Sewer Minutes (Approval of August 3, 2017 Minutes)

Replacement of the remaining WWTP was discussed. The committee reviewed the Summary of Costs spreadsheet prepared by the county. Terry Anderson (Terry) led discussion on pros and cons of building phase 2 and 3 together versus separately. The schedule was estimated at approximately one year for design, permit and bid and a year for construction. Subject to current funds, the engineering design would be authorized at this time to Anlauf Engineering. There was discussion on whether the district would borrow the construction funds prior to bidding or after the bids are received.

The committee asked Eric to provide the following additional information.

- How much funds are presently available
- Have the County Finance Department check the financing calculations on Summary of Costs spreadsheet
- Work with the County Finance Department to determine the loan application windows
- Provide a timeline for major milestones on the project

After the discussion ended, Pat made a motion to increase tax rate from the present 5 cents to 11 cents for FY 2017/2018 and to proceed with design and construction of phases 2 and 3 together. The motion was seconded by Terry and unanimously approved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Pat Riley, Chairman
SECONDER:	Terry Anderson, Board Member
AYES:	Pat Riley, Chairman, Terry Anderson, Board Member, Braxton Hill, Board Member, Barbara Marzetti, Board Member

E) Other Old Business

NEW BUSINESS

Carlos Gomez informed Coastland on January 17, 2017 that he is resigning as a committee member. Braxton Hill (Braxton) led a discussion on the committee member requirements from the 1987 Settlement Agreement. There can be no less than 3 and no more than 5 members with one member appointed by the POA and one member appointed by Coastland. The committee concluded not to replace Carlos Gomez and to keep the committee membership as Pat, Barbara, Braxton and Terry.

NEXT MEETING

The next meeting is scheduled as a phone conference on June 1, 2017 at 10:00.

ADJOURN

The meeting was adjourned.

Communication: Ocean Sands Water & Sewer Minutes (Approval of August 3, 2017 Minutes)